



Vishweshwar Education Society's  
**WESTERN COLLEGE OF COMMERCE  
AND BUSINESS MANAGEMENT**

(Affiliated to the University of Mumbai & Recognized by the Govt. of Maharashtra)

Plot No. 2, Sector 9, Sanpada (East), Navi Mumbai - 400 705



***PROSPECTUS***  
**2023-2024**



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# THE GROUP LEGACY

We at Malankara Orthodox Syrian Church (MOSC) trace our heritage back to the missionary efforts of the first century C.E., and share the nation's history for the **last 20 centuries**, to fully integrate the socio-cultural setting of India by contributing magnanimously to the fields of education and health care through enormous number of reputed schools, medical and engineering institutes, all over India. The prestigious MOCCB, under the tutelage of Malankara Orthodox Syrian Church (MOSC) run VES Trust's Group of Institutes, are pioneers in education in Mumbai well known for its chain of educational institutes established all over **Maharashtra and Gujarat**. More popularly known as the **St. Mary's Group of Institutes in Mumbai**, we have been well versed with the expertise of rolling our education from **KG to PG, to over 10,000 students** who pass out, under our banner, every year.

<b>Malankara Orthodox Church Council of Bombay (MOCCB Trust)</b> Vashi, Navi Mumbai, Maharashtra	<b>1982</b>	<b>Vishweshwar Education Society (VES Trust)</b> Vashi, Navi Mumbai, Maharashtra
<b>St. Thomas High School</b> Kalyan (West), Mumbai, Maharashtra	<b>1988</b>	<b>St. Mary's Multipurpose High School &amp; Junior College</b> Vashi, Navi Mumbai, Maharashtra
<b>St. Mary's High School</b> Dhamdachi, Valsad, Gujarat	<b>1986</b>	<b>St. Mary's ICSE School</b> Koparkhairane, Navi Mumbai, Maharashtra
<b>St. Mary's Tejaswani School (Free School for Slum Children's)</b> Vashi, Navi Mumbai, Maharashtra	<b>1998</b>	<b>St. Mary's JNP School</b> JNPT, Navi Mumbai, Maharashtra
<b>Dr. Mar Theophilus School</b> Dhanori Road, Pune, Maharashtra	<b>2001</b>	<b>Gregorian Public School</b> Khillla, Roha, Maharashtra
<b>St. Mary's Public School</b> Khopoli, Maharashtra	<b>2003</b>	<b>St. Mary's School</b> Dhanori Road, Pune, Maharashtra
<b>St. Mary's Junior College - Junior College</b> Vashi, Navi Mumbai, Maharashtra	<b>2003</b>	<b>Western College of Commerce &amp; Business Management (WCCBM) - Junior College</b> Sanpada, Navi Mumbai, Maharashtra
<b>Western College of Commerce &amp; Business Management (WCCBM) - Graduate College</b> Sanpada, Navi Mumbai, Maharashtra	<b>2007</b>	<b>Indira Institute of Business Management (IIBM) Post Graduate College - MMS</b> Sanpada, Navi Mumbai, Maharashtra
<b>Dr. Mar Theophilus Institute of Management Studies (DMTMS) Post Graduate College - PGDM</b> Sanpada, Navi Mumbai, Maharashtra	<b>2007</b>	
	<b>2019</b>	
	<b>2021</b>	
	<b>2003</b>	
	<b>2015</b>	
	<b>2001</b>	
	<b>2008</b>	
	<b>2021</b>	



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# INTRODUCTION

Vishweshwar Education Society's Western College of Commerce & Business Management is conveniently located in the heart of Navi Mumbai City at Sanpada. The college hosts four undergraduate degree programmes - B.Com., B.Sc.(IT), B.M.S and B.Com. (Accounting & Finance) and a Jr. College of commerce with two divisions. In order to fulfil the Institution's vision WCCBM strives to offer the industries with new breeds of talented young professional workforce, thereby creating an atmosphere of professionalism within the campus.

Western College of Commerce & Business Management endeavors to create an environment that can mould the youth of India into excellent citizens, convinced of meaning and purpose of life and imbued with a broader National vision and these youngsters can eventually act as agents of change in a complex and challenging world at large.

The Institute aims to provide holistic development to the students, where they not only achieve various skills but also learn to have the right attitude in all spheres of life.

On joining the WCCBM, the students become a part of a strong and lively community, working within a framework which provides a stimulating and supportive environment for the exchange of ideas and intellectual development.

We focus not merely on academic excellence, but also on values such as courtesy, integrity and cleanliness, thus ensuring that our students become good and ethical human beings.

## VISION OF THE SOCIETY

Vishweshwar Education Society seeks to create institutions of distinction in the field of education in order to fulfil social and business requirements by holistically developing future achievers and leaders.

## VISION OF WCCBM

To be an institution of distinction in the field of education in order to fulfil social and business requirements by holistically developing future achievers and leaders.

## MISSION

1. To holistically develop human resources and deliver industry ready workforce.
2. To disseminate knowledge by providing innovative pedagogy with excellent infrastructure.
3. To extend knowledge and its application beyond the boundaries of its campus.
4. To serve and stimulate society by inculcating in students intellectual cultural and human sensitivities along with technological and professional expertise, and a distinct purpose in life.
5. To provide a support system for entrepreneurship and innovation.



# CORE VALUES

## CORE VALUES

**Wisdom :** We seek and create new knowledge and understanding, and foster creativity and innovation, for the benefit of our students, communities, society, and the environment. We follow good judgment, clear understanding, and intellectual knowledge in order to achieve the best possible outcome in all situations; we employ data-driven decision-making, assessment of performance, and evaluation of results in a quest for continuous improvement.

**Excellence :** We act with integrity and honesty in accordance with the highest academic, professional, and ethical standards. We commit to the highest professional standards of quality, integrity, and performance in our programs, services, and operations. We display a passion and an excitement for our work and believe every day provides opportunities to have a positive impact on the lives of the people we serve and support.

**Sustainability :** We inculcate Sustainable development value consists of six fundamental values which are freedom, equality, solidarity, tolerance, and respect for nature, shared responsibility and integrity. These values of our institution drive peoples' attitude and behavior towards the sustainable development of the planet.

**Teamwork and Collaboration :** We believe in working in unity as a team. We respect and honor the dignity of each person, embrace civil discourse, and foster a diverse and inclusive community.

**Efficiency :** We pledge to be efficient stewards of the resources entrusted to our care to ensure maximum benefit for the college and the community.

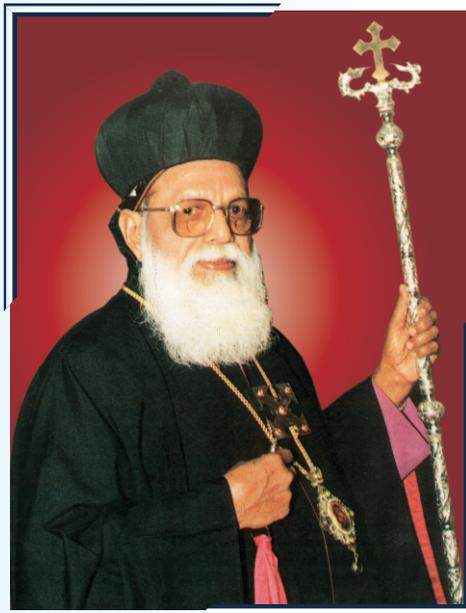
**Respect :** We acknowledge the value and dignity of each member of the college family and choose to treat one another as we want to be treated. We act responsibly, and we are accountable for our decisions, actions, and their consequences.

**Noble :** We work together for the betterment of our institution, the communities we serve, and the world. We cultivate an environment that seeks good character and improving quality of life within the society.



# WCCBM RECOGNITIONS

## THE PATRONAGE



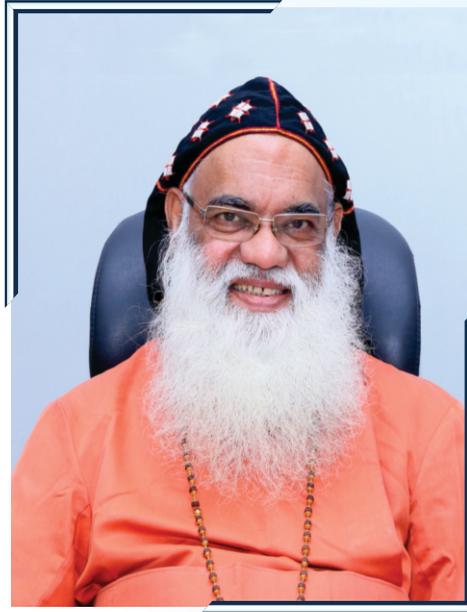
### **L. L. His Grace Dr. Philipose Mar Theophilus Metropolitan**

Late Lamented His Grace Dr. Philipose Mar Theophilus, our Patron, was a visionary beyond his times. He completed his B.A. degree from Maharaja's College, Cochin, M.A. from St. Augustine of Canterbury, England, T.H.M. from Cardiff University, UK and D.D from Harvard University in Chicago, USA. While his initial calling was towards spirituality and emotional uplifting of the people at large, he widened this calling into developing youngsters into responsible and capable human beings through providing affordable education. Known as the Ambassador of the Malankara Church, Mar Theophilus was associated with the founding of the World Christian Council. He is thus known as the Architect of the Bombay Diocese.



## PRESIDENT'S MESSAGE

“ Education is our passport to the future - for tomorrow belongs to the people who prepare for it today ”  
- Malcolm X



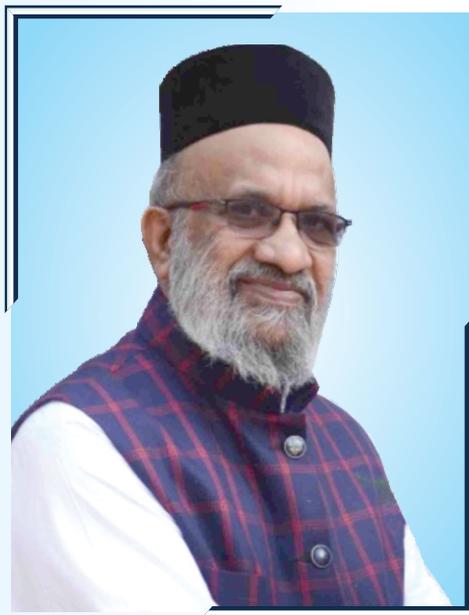
### **His Grace Geevarghese Mar Coorilos - Bishop**

President & Chief Managing Trustee

Nothing is more overwhelming than the curiosity of a little child whose infinite and intriguing questions can sometimes make us adults rack our brains for answers. Nothing is more fascinating than watching the child apply its limited knowledge in day-to-day situations. Nothing is more charming than the free spirit of a child who can express his or her views without inhibitions. As adolescents and adults, unfortunately, we sometimes lose the child within us. Let us keep the curious child within us alive and active – and make education as enjoyable and interesting as listening to stories by our grandparents during our younger days.

I take this opportunity to welcome all new students to our extended family and hope that the tenure at WCCBM will be an enriching and enlightening experience for all of you.

## MESSAGE FROM SECRETARY - VES



**Fr. Abraham Joseph**

Vishweshwar Education Society's objective is to be a torchbearer of leading education methods and institutions that has students defining a future not only for themselves but for society as well. With its strong background of cultural and moral values, VES has tried to provide the best education, values, job opportunities and overall development for its students.

I would like to congratulate you on choosing Western College of Commerce & Business Management. With its vision to contribute in academic, professional, cultural and social environment of individuals and communities, it tries to instill a spirit of professionalism, social responsibility and sense of patriotism by providing optimum opportunities to grow academically and intellectually, thus shaping its students into well rounded human beings.

True education is one that develops the overall personality of individuals. Therefore at Western College of Commerce & Business Management, we take care that academics is complemented by co-curricular, extracurricular and sports activities. It has been our endeavour to offer best of such facilities to students.

I wish you all the very best in all your future endeavours.



## PRINCIPAL'S MESSAGE



### **Dr. Nithya Varghese**

M.Com., NET., Ph.D.

Principal

Vishweshwar Education Society's, Western College of Commerce & Business Management is one of the Prime Institutions of education in Navi Mumbai. Western Junior College and Degree College provides students with opportunities to holistically develop their character and outlook as well as gain the knowledge needed for the industry of a globalised economy.

At Western College students can expect a high standard of tuition, with updated technology and support in a well resourced and friendly teaching & mentoring environment. In return, the College has its expectations from the students to develop a code of responsibility based on the premise that success does not come without commitment, regular attendance and hard work. Students at the Western College are free to access support as necessary through their teachers who provide academic and career advice as well as personal support and guidance.

It is our aim to ensure that our students are presented with opportunities that allow each individual to flourish emotionally, personally, socially and academically. We want to encourage our young people to have the highest expectations, aspirations and ambitions, creating 'can do' attitudes in order to meet the challenges of the global marketplace both now and in future years.



## COMMITTEE MEMBERS

### MANAGING COMMITTEE MEMBERS

His Grace Geevarghese Mar Coorilos	Hon. President & Chief Managing Trustee
Fr. Abraham Joseph	Hon. Secretary
Mr. M. K. Varghese	Hon. Treasurer
Dr. Peter Philips	Hon. Member
Mr. Jacob Varghese	Hon. Member
Dr. Sunny Pariyaram	Hon. Member
Mr. M. C. Sunny	Hon. Member
Rev. Fr. Thomas Chacho	Hon. Member
Mr. Abraham Easo	Hon. Member

### COLLEGE DEVELOPMENT MEMBERS

His Grace Geevarghese Mar Coorilos	Hon. Chairman
Fr. Abraham Joseph	Hon. Secretary
Mr. M. K. Varghese	Hon. Treasurer
Mr. Jayaraj V. S.	Hon. Member
Dr. H. G. Pradhan	Hon. Member
Mrs. Meenal Pradhan	Hon. Member
Mrs. Bisini Vinaykumar	Hon. Member
Mrs. Dipti Kambli	Hon. Member
Dr. Nithya Varghese	Hon. Member Secretary



# LIBRARY



The Library has a collection of more than 9000 books, including a good number of reference books. Apart from the above, the library has a good collection of competitive examinations books which forms the base for the students aspiring for examinations such as CA, CS, UPSC, CAT, and Bank Exams etc. The library has subscribed to various national and international journals and magazines, related to subjects as well as general books. There are different language newspapers. Apart from regular print collection, library has ebooks and journals, and access to E-grandhalaya and N-list.

## Library Services :

**Lending of Books :** Library issues two books against a library card for one week.

**New Book Arrival :** List of new books is displayed on the notice board for the information of the readers and displayed on new arrival book shelf.

**Question Paper Service :** Question papers of all the programmes and all examination are available in the library.

**Alumni Membership :** College Library gives Ex-student membership with principal's permission.

**Newspaper Clippings & College Information :** Library displays the newspaper clippings and college news clippings which appear in the local as well as national newspapers.

**Book Bank Scheme :** The College library provides University Book Bank facility for BC students and a special book bank facility for students not eligible for the University Book Bank. The criteria for special book bank scheme is merit and economic condition of the student.

**Inter Library Reference Service :** Library provides inter library linkage with other college libraries of Navi Mumbai.

**Best Reader Award :** To inculcate reading habit among students library has instituted an award known as "Best Reader Award".

**Scholar Card :** The scholar card is an extended library facility provided only to two topper students of each class.



# ACADEMIC PROGRAMMES

## JUNIOR COLLEGE

### F.Y.J.C / XI Commerce :

Western College of Commerce & Business Management has started XI Commerce from 2015 - 16. The Junior College is recognized by the Maharashtra State Board of Secondary and Higher Secondary Education, Pune & by the Government of Maharashtra. The subjects offered in F.Y.J.C are as follows:

1. English
2. Hindi / Marathi / IT
3. Economics
4. Book Keeping & Accountancy
5. Organization of Commerce & Management
6. Secretarial Practice / Mathematics & Statistics
7. Environment Education
8. Physical Education

### Admission Procedure :

Admission to FYJC class starts after the declaration of the results of the SSC examination of the Maharashtra State Board of Secondary Examinations, Pune. The procedure is as laid down by the Director of Education.

Fees will be charged as per the guidelines of the Secondary Education Board of Mumbai, Government of Maharashtra.

### Examinations :

#### Examination

The examinations of the first year Junior College (FYJC) are conducted by the college on behalf of the Maharashtra State Board of Secondary & Higher Secondary Education, Pune & Second year (SYJC) examination is conducted by Maharashtra Board. For First Year Junior College (FYJC) examination candidates must carry the hall Ticket / I-Card issued by the college. Hall Tickets are issued only after full fees are paid and there is no default of attendance according to the rules of the Board.

#### Scheme of Examination

Examination will be conducted in two terms, i.e., one unit test & one term end exam every term. The evaluation of the performance of the student in theory shall be on the basis of unit test & semester examination along with project work. The average marks are taken of overall performance of both unit test & semester end exams in theory & practical. The average passing marks is 35%.



# UNDER GRADUATE PROGRAMMES

## BACHELOR OF COMMERCE (B.Com) Intake : 240

### ELIGIBILITY

In order to be eligible for admission to the degree course of Bachelor of Commerce the candidate should have passed XII standard examination of the Maharashtra Board of Higher Secondary Education or its equivalent.

SEMESTER - I		FIRST YEAR		SEMESTER - II	
Title of the Course	Credit	Title of the Course	Credit	Title of the Course	Credit
<b>Core Courses (Commerce Discipline)</b>		<b>Core Courses (Commerce Discipline)</b>		<b>Core Courses (Commerce Discipline)</b>	
Accountancy & Financial Management - I	03	Accountancy & Financial Management - II	03	Accountancy & Financial Management - II	03
Commerce - I	03	Commerce - II	03	Commerce - II	03
Business Economics - I	03	Business Economics - II	03	Business Economics - II	03
<b>Allied Courses</b>		<b>Allied Courses</b>		<b>Allied Courses</b>	
Business Communication - I	03	Business Communication - II	03	Business Communication - II	03
Environmental Studies - I	03	Environmental Studies - II	03	Environmental Studies - II	03
Mathematical & Statistical Techniques - I	03	Mathematical & Statistical Techniques - II	03	Mathematical & Statistical Techniques - II	03
<b>Foundation Course (Interdisciplinary)</b>		<b>Foundation Course (Interdisciplinary)</b>		<b>Foundation Course (Interdisciplinary)</b>	
Foundation Course - I	02	Foundation Course - II	02	Foundation Course - II	02

SEMESTER - III		SECOND YEAR		SEMESTER - IV	
Title of the Course	Credit	Title of the Course	Credit	Title of the Course	Credit
<b>Core Courses (Commerce Discipline)</b>		<b>Core Courses (Commerce Discipline)</b>		<b>Core Courses (Commerce Discipline)</b>	
Accountancy & Financial Management - III	03	Accountancy & Financial Management - IV	03	Accountancy & Financial Management - IV	03
<b>Financial Accounting &amp; Auditing - V (Introduction of Management Account)</b>	03	<b>Financial Accounting &amp; Auditing - VI (Financial Accounting &amp; Auditing - Auditing)</b>	03	<b>Financial Accounting &amp; Auditing - VI (Financial Accounting &amp; Auditing - Auditing)</b>	03
Commerce - III	03	Commerce - IV	03	Commerce - IV	03
Business Economics - III	03	Business Economics - IV	03	Business Economics - IV	03
<b>Allied Courses</b>		<b>Allied Courses</b>		<b>Allied Courses</b>	
Business Law - I	03	Business Law - II	03	Business Law - II	03
<b>Allied Component Courses</b>		<b>Allied Component Courses</b>		<b>Allied Component Courses</b>	
Advertising - I	03	Advertising - II	03	Advertising - II	03
<b>Foundation Course (Interdisciplinary)</b>		<b>Foundation Course (Interdisciplinary)</b>		<b>Foundation Course (Interdisciplinary)</b>	
Foundation Course - III	02	Foundation Course - IV	02	Foundation Course - IV	02

SEMESTER - V			THIRD YEAR			SEMESTER - VI		
No. of Courses	Title of the Course	Credit	No. of Courses	Title of the Course	Credit	No. of Courses	Title of the Course	Credit
1	<b>Elective Courses (EC)</b>		1	<b>Elective Courses (EC)</b>		1	<b>Elective Courses (EC)</b>	
1A	<b>Discipline Specific Elective (DSE) Courses</b>		1A	<b>Discipline Specific Elective (DSE) Courses</b>		1A	<b>Discipline Specific Elective (DSE) Courses</b>	
	Financial Accounting & Audit - VII Financial Accounting	04		Financial Accounting & Audit - IX Financial Accounting	04		Financial Accounting & Audit - IX Financial Accounting	04
	Financial Accounting & Audit - VIII Cost Accounting	04		Financial Accounting & Audit - X Cost Accounting	04		Financial Accounting & Audit - X Cost Accounting	04
1B	<b>Discipline Specific Elective (DSE) Courses</b>		1B	<b>Discipline Specific Elective (DSE) Courses</b>		1B	<b>Discipline Specific Elective (DSE) Courses</b>	
	Commerce - V	03		Commerce - VI	03		Commerce - VI	03
	Business Economics - V	03		Business Economics - VI	03		Business Economics - VI	03
2	<b>Ability Enhancement Courses (AEC)</b>		2	<b>Ability Enhancement Courses (AEC)</b>		2	<b>Ability Enhancement Courses (AEC)</b>	
	Computer System & Application Paper - I or Export Marketing Paper - I	03		Computer System & Application Paper - I or Export Marketing Paper - II	03		Computer System & Application Paper - I or Export Marketing Paper - II	03
	Direct & Indirect Taxation Paper - I	03		Direct & Indirect Taxation Paper - II	03		Direct & Indirect Taxation Paper - II	03
	<b>Total Credit</b>	<b>20</b>		<b>Total Credit</b>	<b>20</b>		<b>Total Credit</b>	<b>20</b>



# UNDER GRADUATE PROGRAMMES

## BACHELOR OF SCIENCE - INFORMATION TECHNOLOGY (B.Sc.IT) Intake : 120

### ELIGIBILITY

A candidate, for being eligible for admission to the degree course of B.Sc. Information Technology, shall have passed XII standard examination of the Maharashtra Board of Higher Secondary Education or its equivalent, with Mathematics as one of the subjects, and should have secured not less than 45% marks in aggregate for open Category and 40% marks in aggregate in case of Reserved Category candidates (in one attempt).

Candidates who have passed Diploma in Computer Engineering, Computer Science, Computer Technology, Information Technology, Electrical, Electronics & Video Engineering & Allied branches of Engineering after S.S.C (Xth Standard) are eligible for direct admission to the Second year of the B.Sc (IT) degree course. However, the Diploma should be recognized by the Board of Technical Education or any other recognized government body. Minimum marks required are 45% aggregate for Open category and 40% aggregate for Reserved Candidates.

OR

Candidates with post HSC - Diploma in Computer Engineering / Computer Science / Computer Technology / Information technology and allied branches will be eligible for direct admission to the Second Year of B.Sc (IT.). However, the Diploma should be recognized by the Board of Technical Education or any other recognized Government Body. Minimum marks required are 45% aggregate for Open category candidates and 40% aggregate for Reserved category candidates.

SEMESTER - I		FIRST YEAR		SEMESTER - II	
Title of the Course	Credit	Title of the Course	Credit	Title of the Course	Credit
Programming Principles with C	02	Object Oriented Programming with C++	02		
Digital Logic & Applications	02	Fundamental of Micro Processor & Micro Controllers	02		
Fundamentals of Database Management Systems	02	Web Application Developments	02		
Computational Logic & Discrete Structure	02	Numerical Methods	02		
Technical Communications Skills	02	Green IT	02		
Programming Principle with C Practical	02	Object Oriented Programming with C++ Practical	02		
Digital Logic & Applications Practical	02	Fundamental of Micro Processor & Micro Controllers Practical	02		
Fundamentals of Database Management System Practical	02	Web Application Developments Practical	02		
Computational Logic & Discrete Structure Practical	02	Numerical Methods Practical	02		
Technical Communications Skills Practical	02	PL / SQL Practical	02		

# UNDER GRADUATE PROGRAMMES

SEMESTER - III		SECOND YEAR		SEMESTER - IV	
Title of the Course	Credit	Title of the Course	Credit	Title of the Course	Credit
Python Programming	02	Core Java	02	Core Java	02
Data Structures	02	Introduction to Embedded Systems	02	Introduction to Embedded Systems	02
Computer Networks	02	Computer Oriented Statistical Techniques	02	Computer Oriented Statistical Techniques	02
Data Base Management System	02	Software Engineering	02	Software Engineering	02
Applied Mathematics	02	Computer Graphics and Animations	02	Computer Graphics and Animations	02
Python Programming Practical	02	Core Java Practical	02	Core Java Practical	02
Data Structures Practical	02	Introduction to Embedded Systems Practical	02	Introduction to Embedded Systems Practical	02
Computer Networks Practical	02	Computer Oriented Statistical Techniques Practical	02	Computer Oriented Statistical Techniques Practical	02
Data Base Management System Practical	02	Software Engineering Practical	02	Software Engineering Practical	02
Mobile Programming Practical	02	Computer Graphics and Animations Practical	02	Computer Graphics and Animations Practical	02

SEMESTER - V		THIRD YEAR		SEMESTER - VI	
Title of the Course	Credit	Title of the Course	Credit	Title of the Course	Credit
Software Project Management	02	Software Quality Assurance	02	Software Quality Assurance	02
Internet of Things	02	Security in Computer	02	Security in Computer	02
Advanced Web Programming	02	Business Intelligence	02	Business Intelligence	02
Linux System Administration	02	Principles of Geographic Information Systems	02	Principles of Geographic Information Systems	02
Enterprises Java	02	Cyber Laws	02	Cyber Laws	02
Project Dissertation	02	Project Implementation	02	Project Implementation	02
Internet of Things Practical	02	Security in Computing Practical	02	Security in Computing Practical	02
Advanced Web Programming Practical	02	Business Intelligence Practical	02	Business Intelligence Practical	02
Linux System Administration Practical	02	Principles of Geographic Information Systems Practical	02	Principles of Geographic Information Systems Practical	02
Advanced Mobile Practical	02	Enterprises Java Practical	02	Enterprises Java Practical	02

## BACHELOR OF MANAGEMENT STUDIES (B.M.S.) Intake : 60

### ELIGIBILITY

A candidate for being eligible for admission to the B.M.S. Degree Course, shall have passed H.S.C. examination (Arts, Science or Commerce) of Maharashtra Board of Higher Secondary Education or its equivalent, or Diploma in any Engineering branches of two years or three years duration after S.S.C., or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective examination and minimum 40% marks for the reserved category (in one attempt).

The stream wise weightage to be given is as under :

Stream	Commerce	Arts	Science	Diploma in Engineering & other
Percentage	45%	25%	25%	5%



# UNDER GRADUATE PROGRAMMES

## SEMESTER - I

Title of the Course	Credit
Introduction to Financial Accounts	03
Business Law	03
Business Statistics	03
Business Communication	03
Foundation Course	03
Foundation Human Skills	03
Business Economics - I	03
<b>Total Credits</b>	<b>20</b>

## FIRST YEAR

Title of the Course	Credit
Principles of Marketing	03
Industrial Law	03
Business Mathematics	03
Business Communication - II	03
Foundation Course	03
Business Environment	03
Principles of Management	03
<b>Total Credits</b>	<b>20</b>

## SEMESTER - II

## SEMESTER - III

Title of the Course	Credit
Information Technology in Business Management - I	03
Foundation Course - III Environmental Management	03
Business Planning & Entrepreneurial Management	03
Accounting for Managerial Decisions	03
Strategic Management	02
<b>Specialization</b>	<b>06</b>
<b>FINANCE</b>	
Basics of Financial Services	03
Corporate Finance	03
<b>MARKETING</b>	
Consumer Behaviour	03
Advertising	03
<b>HUMAN RESOURCE MANAGEMENT</b>	
Motivation & Leadership	03
Organisation Behaviour & HRM	03
<b>Total Credits</b>	<b>20</b>

## SECOND YEAR

Title of the Course	Credit
Information Technology in Business Management - II	03
Business Economics	03
Business Research Methods	03
Foundation Course (Ethics & Governance)	03
Production of Total Quality Management	02
<b>Specialization</b>	<b>06</b>
<b>FINANCE</b>	
Financial Institutions & Markets	03
Auditing	03
<b>MARKETING</b>	
Integrated Marketing Communication	03
Rural Marketing	03
<b>HUMAN RESOURCE MANAGEMENT</b>	
Training & Development in HRM	03
Human Resources Planning & Information	03
<b>Total Credits</b>	<b>20</b>

## SEMESTER - IV

## SEMESTER - V

No. of Courses	Title of the Course	Credit
<b>1</b>	<b>Elective Courses (EC)</b>	<b>12</b>
	<b>FINANCE ELECTIVE</b>	
	Investment Analysis & Portfolio Management	
	Commodity & Derivatives Management	
	Risk Management	
	Direct Taxes	
	<b>MARKETING ELECTIVE</b>	
	Services Marketing	
	E-Commerce & Digital Marketing	
	Customer Relationship Management	
	Strategic Marketing Management	
	<b>HUMAN RESOURCE ELECTIVE</b>	
	Finance for HR Professionals & Compensation Mgmt.	
	Strategic HRM & HR Policies	
	Industrial Relations	
	Stress Management	
<b>2</b>	<b>Core Course (CC)</b>	<b>04</b>
	Logistic & Supply Chain Management	
<b>3</b>	<b>Ability Enhancement Course (AEC)</b>	<b>04</b>
	Corporate Communication & Public Relations	
	<b>Total Credits</b>	<b>20</b>

## THIRD YEAR

No. of Courses	Title of the Course	Credit
<b>1</b>	<b>Elective Courses (EC)</b>	<b>12</b>
	<b>FINANCE ELECTIVE</b>	
	International Finance	
	Project Management	
	Strategic Marketing Management	
	Indirect Taxes	
	<b>MARKETING ELECTIVE</b>	
	Brand Management	
	Retail Management	
	International Marketing	
	Media Planning & Management	
	<b>HUMAN RESOURCE ELECTIVE</b>	
	HRM in Global Perspective	
	Organizational Development	
	HRM in Service Sector Management	
	Indian Ethos in Management	
<b>2</b>	<b>Core Course (CC)</b>	<b>04</b>
	Operations Research	
<b>3</b>	<b>Ability Enhancement Course (AEC)</b>	<b>04</b>
	Project Work	
	<b>Total Credits</b>	<b>20</b>

## SEMESTER - VI

# UNDER GRADUATE PROGRAMMES

## BACHELOR OF COMMERCE - ACCOUNTING & FINANCE (B.Com. - A&F) Intake : 60

### ELIGIBILITY

A candidate for being eligible for admission to Bachelor of Commerce (Accounting and Finance) Degree Course, shall have passed XII Standard Examination (Science/ Commerce) of any State Board of Higher Secondary Education of its equivalent, and secured not less than 45% marks in aggregate for Open Category and 40% for Reserved Category ( in one attempt).

SEMESTER - I		FIRST YEAR		SEMESTER - II	
Title of the Course	Credit	Title of the Course	Credit	Title of the Course	Credit
Financial Accounting (Elements of Financial Accounting) - I	03	Financial Accounting (Special Accounting Areas) - I	03	Financial Accounting (Special Accounting Areas) - I	03
Cost Accounting - (Introduction) & (Elements of Cost) - I	03	Auditing (Introduction) & Planning - I	03	Auditing (Introduction) & Planning - I	03
Financial Mgmt. (Elements of Financial Mgmt.) - I	03	Innovative Financial Services	03	Innovative Financial Services	03
Business Communication - I	03	Business Communication - II	03	Business Communication - II	03
Foundation Course - I	03	Foundation Course - II	03	Foundation Course - II	03
Commerce (Business Environment) - I	03	Business Law (Business Regulatory Framework) - I	03	Business Law (Business Regulatory Framework) - I	03
Business Economics - I	03	Business Mathes	03	Business Mathes	03

SEMESTER - III		SECOND YEAR		SEMESTER - IV	
Title of the Course	Credit	Title of the Course	Credit	Title of the Course	Credit
Information Technology in Accountancy - I	02	Information Technology in Accountancy - II	02	Information Technology in Accountancy - II	02
FC Commerce (Financial Market Operation) - I	03	FC Commerce (Introduction to in Management) - I	03	FC Commerce (Introduction to in Management) - I	03
Business Law (Business Regulatory Framework) - II	03	Business Law (Company Law) - III	03	Business Law (Company Law) - III	03
Business Economics - II	03	Research Methodology in Accounting & Finance	03	Research Methodology in Accounting & Finance	03
Financial Accounting (Special Accounting Areas) - III	03	Financial Accounting (Special Accounting Areas) - IV	03	Financial Accounting (Special Accounting Areas) - IV	03
Cost Accounting (Methods of Costing) - II	03	Mgmt. Accounting (Introduction to in Mgmt. Accounting) - I	03	Mgmt. Accounting (Introduction to in Mgmt. Accounting) - I	03
Direct Taxes - II	03	Taxation	03	Taxation	03
<b>Total Credits</b>	<b>20</b>	<b>Total Credits</b>	<b>20</b>	<b>Total Credits</b>	<b>20</b>

SEMESTER - V			SECOND YEAR			SEMESTER - VI		
No. of Courses	Title of the Course	Credit	No. of Courses	Title of the Course	Credit	No. of Courses	Title of the Course	Credit
<b>1</b>	<b>Elective Courses (EC)</b>	<b>12</b>	<b>1</b>	<b>Elective Courses (EC)</b>	<b>12</b>	<b>1</b>	<b>Elective Courses (EC)</b>	<b>12</b>
	Cost Accounting - III			Cost Accounting - IV			Cost Accounting - IV	
	Financial Management - II			Financial Management - III			Financial Management - III	
	Taxation - IV (Indirect Taxes - II)			Taxation - V (Indirect Taxes - III)			Taxation - V (Indirect Taxes - III)	
	Management - II (Management Applications)			Management - III (Indian Economy)			Management - III (Indian Economy)	
<b>2</b>	<b>Core Course (CC)</b>		<b>2</b>	<b>Core Course (CC)</b>		<b>2</b>	<b>Core Course (CC)</b>	
	Financial Accounting - V	04		Financial Accounting - VII	04		Financial Accounting - VII	04
	Financial Accounting - VI	04		Project Work	04		Project Work	04
	<b>Total Credits</b>	<b>20</b>		<b>Total Credits</b>	<b>20</b>		<b>Total Credits</b>	<b>20</b>



## ADMISSION PROCEDURES

Admission to various degree classes starts after the declaration of the results of the H.S.C. Examination of the Maharashtra State Board of Secondary and Higher Secondary Examination, Pune.

1. Students seeking admission to the first year degree courses have to fill in the College application form and submit the same to the college office along with a copy of the University of Mumbai MKCL form which is to be filled in on the University website. The link for the same is **[mum.digitaluniversity.ac](http://mum.digitaluniversity.ac)**. **The College code for WCCBM is 530.**

2. No admission is valid unless and until it is granted by the authority of the Principal and full fees is received by the college.

3. All admissions are valid for one academic year only. A student who has qualified himself / herself for admission to the next higher class/semester will have to file a fresh application in the prescribed form and pay the full fees within the period notified.

4. A student to be admitted to the college shall pay the full fees. Once admitted to the college, the student will be considered duly enrolled for the whole academic year.

5. For admission to any class, the following certificates and documents must be produced :

- a. The passing certificate of the last examination passed.
- b. A valid statement of marks.
- c. Transfer Certificate/ Leaving Certificate.
- d. A No-objection Certificate from the Head of the Institution by students who are transferred from other colleges affiliated to the University of Mumbai.
- e. Eligibility status report from last attended college.
- f. Migration Certificate applicable to students passing an examination :
  - i. Other than the H.S.C. Examination of the Maharashtra State Board of Secondary and Higher Secondary Examination, Pune.
  - ii. Of any University other than the University of Mumbai.

6. Admissions are provisional until all the necessary certificates are submitted to the college, and are approved by the University of Mumbai.

7. In-house students will be given preference in FYB.Com only. This provision is not applicable for Professional Courses.

8. Students of Reserved category intending to avail the facility of free-ships and scholarships must apply with necessary documents at the time of admission. If documents are not received at the time of admission, the college will not be responsible if the benefit of scholarships and freeships, is not granted by the department.



## CODE OF CONDUCT

1. A student is required to have a minimum of 75% attendance of the total number of working days of each term, failing which he/she will be disqualified from appearing for the semester examination.
2. Every student on securing admission will be provided his/her identity card. The procedure for obtaining the identity card will be put up on the Notice Board. Every student must wear the ID card around the neck at all times and shall not be permitted to enter the premises, to attend lectures, tutorials, practicals or use the library unless he/she has the identity card. The identity cards are not transferable. If lost, duplicate will be issued against a charge. For duplicate I cards, please contact reception desk.
3. Students shall attend lectures, tutorials, practicals, presentations and seminars according to the time table on all working days of the college. Students shall not absent themselves from lectures, tutorials, practicals, seminars, presentations and examinations without the prior permission of the Principal.
4. In case of illness, a student shall apply for leave, as soon as possible, with a doctor's certificate attached to the application. The student shall report to the class teacher immediately on resuming the college and shall submit the necessary fitness certificate.
5. The Term or Terms shall not be deemed as kept and shall not be granted unless the student has completed the prescribed tutorial work, practicals, assignments and projects as applicable, supported by certificates and the minimum of attendance is kept as per Board/University rules.
6. Students are not allowed to attend classes in the college for which they are not enrolled without the prior permission of the Principal.
7. The conduct of students inside the class rooms, in the premises of the college and outside the college shall be such that it will not interfere with the orderly administration and discipline in the college or cause any disturbances to fellow students.
8. Students shall not loiter in the college premises while the classes are on.
9. Smoking, spitting, chewing pan, chewing gum and use of mobile phones in the college premises are strictly prohibited.
10. No Society or Association shall be formed in the college and no person invited to address a meeting without the prior permission of the Principal.



## CODE OF CONDUCT

11. College debates and other meetings shall be chaired by a responsible person approved by the Principal and the subject of debates shall be scrutinized by the Principal.
12. No student shall collect any money such as contribution for picnics, educational tours, get-togethers, study notes or charity or any other activity without the prior permission of the Principal.
13. No student shall communicate any information to or write in the press or websites, including Social networking sites, about matters dealing with the college administration or students or teachers. Strict disciplinary action will be taken against such students, including rustication from college.
14. No student shall be allowed to take active part in politics.
15. Students applying for certificates, testimonials etc., and those requiring the Principal's signature on any kind of documents or application should contact office during the allotted hours. No papers/documents should be brought by students directly to the Principal for signature.
16. Those requiring certificates or testimonials with reference to their performance and progress in subject or activity should contact the college office.
17. Students are expected to take care of the College property and help in keeping the premises clean. Damage to the property of the college, such as disfiguring walls, doors, breaking furniture / fittings etc. is a breach of discipline and will attract severe punishment and the cost of the damage will be recovered from the students.
18. Students are advised to carry with them their books, valuables and other belongings whenever they leave their classrooms. The college is not responsible for any loss of student's property. Those who find any lost property should deposit them in the college office. The owner can claim the lost property at the office counter the following day after due identification.
19. Mobiles should be kept switched off in the class-rooms, laboratories and library or anywhere where it is likely to disturb others. Listening to music is forbidden in the entire college premises. Bringing or using accessories such as earplugs or Bluetooth device are strictly prohibited. Junior college students are prohibited from bringing mobile phones to the college.
20. If, for any reason, the continuance of a student in the college is, in the opinion of the Principal, detrimental to the best interests of the college, the Principal may ask such a student to leave the college without assigning any reason.



## CODE OF CONDUCT

21. Students resorting to unfair means in examinations will be dealt with in accordance with the provisions of the Government of Maharashtra Act No. XXXI of 1982 and the Mumbai University Act.
22. All students are expected to come decently dressed to the college and observe decorum to enhance the image of the college. For presentations and other formal occasions, students must be dressed in formal wear. Junior college students must wear black trousers and white shirts/tops with full sleeves, except on the days when they have physical education (PT) classes when they may wear jeans and T shirts.
23. While representing the college at any other place, the student's behavior should not be detrimental to the image of the college.
24. In case of any problem, personal or academic, students should report to the student counselor or class teacher who will help them solve their problems.
- 25. THE GOVERNMENT OF MAHARASHTRA HAS NOTIFIED RAGGING AS A COGNIZABLE OFFENCE, ANYONE REPORTED TO BE INVOLVED IN ANY FORM OF RAGGING WILL BE SEVERELY DEALT WITH. THEREFORE, STUDENTS ARE REQUIRED TO REFRAIN FROM INDULGING IN ANY FORM OF RAGGING.**
26. If a student intends to leave college at the end of a term he/she has to obtain an N.O.C. An application for N.O.C has to be submitted before one week prior to expiry of the term. If no application is received within the stipulated time, N.O.C. may not be issued. Students joining the college are expected to observe all the rules and regulations of the college. Any violation of the same will attract penalty.

**Note :** Matters not covered by the above-mentioned rules and regulations shall rest with the discretion of the Principal. The rules may be amended and such rules will be displayed on the notice board.



# RULES OF LIBRARY AND ATTENDANCE

## RULES OF LIBRARY

1. Every student entering the Library premises should have a valid Identity Card. It should be produced as and when demanded by the Library staff. Identity Card and Reader's Ticket are not transferable.
2. If the Original Library Card is lost, it should be reported to the Librarian in writing and a duplicate card will then be issued on payment of fine as per rule.
3. Students must handle the books and periodicals etc. with great care. Any attempt to damage books or periodicals by defacing or tearing the pages will be treated as misconduct and strictly dealt with.
4. Complete silence and strict discipline must be maintained in the Library.
5. Reference books and journals will be issued to students to read in the library only. Students are not allowed to take them out of the Library. If student fails to return book on same day, He / She will be charged a fine of **Rs.10/-** per day.
6. Every student is expected to read and strictly follow the instructions given on the reverse of the Library card.
7. In case of late return of books, students will have to pay a fine @ Re.5/-per day till it is returned. While charging the fine, holidays will also be counted.

## ATTENDANCE IN CLASSES

**Ordinance 6086** relating to the attendance for learners has been brought into force with effect from the academic year 2014-15 and thereafter.

Every bonafide learner shall ordinarily be allowed to keep terms for the given Semester in a programme of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials etc., wherein short and/or long excursions / field visits/study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total number of periods which are otherwise delivered on the material days. Further it is mandatory for every learner to have min 50% attendance for each course & average attendance has to be 75%. Where a learner is officially representing the College / University / District / State / Country with the permission of the Principal / Director / Head of the College by the direction of the University Officer as the case may be in an extracurricular / co-curricular activity / competition, for the purpose of computing the average attendance the lectures missed on account of such activity shall be deemed to have been attended by the said learner.



# EXAMINATIONS OF DEGREE COLLEGE

## 3 EXAMINATIONS OF DEGREE COLLEGE

The examinations of the first and second year of all courses are conducted by the college on behalf of the University Vide Circular No. DG/344A of 2002 dated 17th August, 2002. The third year examination is conducted by the University.

For the F.Y. & S.Y. examinations conducted by the college on behalf of the University, the candidate must carry the Hall ticket/- I card issued by the college. Hall tickets are issued only after full fees are paid and there is no default of attendance according to University Rules.

### 3.1 SCHEME OF EXAMINATION FOR BMS, B.Sc. (IT) & B. Com (A & F)

The evaluation of the performance of the student in theory shall be on the basis of both internal assessment (25%) and semester examination (75%). Internal evaluation shall be on the basis of periodical tests, group discussions, seminar, attendance etc. The semester and examination shall be held at the end of each semester and shall be of 2½ hours duration.

For B.Com., course there will be semester end examination of 3 hours duration for 100 marks, in all papers except Foundation course in which there will be an internal project work carrying 25 marks and semester end exam for 75 marks.

## Passing Standards and Performance Grading :

### 1. Passing Standard

#### a. For Self Financing Courses (BMS/BAF/B.Sc.IT)

1. The learner to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment & Semester end examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester end Examination (i.e. 30 Out of 75) separately to pass the course and minimum of Grade D, wherever applicable, to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment & Semester End Examination together.

Internal Assessment will be in the form of one periodical class test of 20 marks. Overall attendance, Class participation and behavior carries 5 marks.

For Courses with the practicals, the Internal assessment will include Semester end practical Examination of 20 marks. Class Participation and overall conduct carries 5 marks.



# EXAMINATIONS OF DEGREE COLLEGE

## b. For B.Com. Course

The learners to pass a course shall have to obtain minimum of 40% marks in aggregate for each course. The learner shall obtain minimum of 40% marks (i.e. 40 out of 100) in semester end examination. For Foundation Course, the Semester end Exam will be of 75 marks. Therefore learner has to score 40% marks in semester end examination (i.e. 30 out of 75) and 40% in project (i.e. 10 out of 25).

## Letter Grades and their Equivalent Grade Point

Percentage of Marks Obtained	Grade	Point Grade	Performance
80.00 and Above	10	O	Outstanding
70.00 - 79.99	9	A+	Excellent
60.00 - 69.99	8	A	Very Good
55.00 - 59.99	7	B+	Good
50.00 - 54.99	6	B	Above Average
45.00 - 49.99	5	C	Average
40.00 - 44.99	4	D	Pass
Less than 40.00	0	F	Fail

The performance grading shall be based on the aggregate performance of Internal Assessment and Semester end Examination.

## Course wise, Semester wise Credit allocation

Faculty	Sem I	Sem II	Sem III	Sem IV	Sem V	Sem VI	Total Credit
Bachelor of Commerce (B.Com.)	20	20	20	20	20	20	120
Bachelor of Science - Information Technology (B.Sc.IT)	20	20	20	20	20	20	120
Bachelor of Management Studies (B.M.S.)	20	20	20	20	20	20	120
Bachelor of Commerce - Accounting & Finance (B.A.F.)	20	20	20	20	20	20	120



# EXAMINATIONS OF DEGREE COLLEGE

## 3.2 CARRY FORWARD OF THE MARKS IN CASE THE STUDENT FAILS IN ONE OR MORE SUBJECTS:

A student who PASSES in the Internal Examination but FAILS in the Semester End Examination of the theory paper shall reappear for the Semester End Examination of that theory paper. However his / her marks of the Internal Examination shall be carried over and he / she shall be entitled for grade obtained by him / her on passing. A student who PASSES in the Semester End Examination but FAILS in the Internal Examination of the theory paper shall reappear for the Internal Examination of that theory paper. However his / her marks of the Semester End Examination shall be carried over and he / she shall be entitled for grade obtained by him / her on passing.

## 3.3 PROJECT EVALUATION

- a. A learner who PASSES IN ALL THE COURSES BUT DOES NOT secure minimum grade of E in project as applicable has to resubmit a fresh project for evaluation till he / she secures a minimum of grade E. His / her marks in the theory papers that the learner has passed will be carried forward and he / she shall be entitled for grade obtained by him / her on passing.
- b. The evaluation of project and viva-voce examination shall be by awarding grade in the ten point scale as given in the grade point table.
- c. A learner shall have to obtain minimum of Grade "E" (or its equivalent marks) in project evaluation and viva voce taken together.

## 3.4 ALLOWED TO KEEP TERMS (ATKT) Regulations.

The Regulation 8438 relating to ATKT for Credit Based Semester and Grading System for U. G. courses was brought into force with effect from Academic year 2013-14 is as under.

## EXEMPTION

An unsuccessful candidate who obtains the minimum percentage of marks prescribed for passing in a subject / practicals may at his / her option be exempted from appearing in that subject / practicals at his / her subsequent appearance and will be declared to have passed the whole examination on his / her passing in the remaining Subject / Practical in which he / she has failed.

## EX-STUDENTS

Candidates who have been declared failed at the examination shall appear as Ex students.



## EXAMINATIONS OF DEGREE COLLEGE

- a. A learner shall be allowed to keep term for Semester II irrespective of number of courses failed in Semester I.
- b. A learner shall be allowed to keep term for Semester III if he / she passes Semester I and Semester II.

OR

A learner fails in not more than FOUR courses of Semester I and Semester II taken together with not more than TWO courses at each of Semester I & Semester II.

- c. A learner shall be allowed to keep term for Semester IV irrespective of number of courses failed in Semester III.
- d. Eligibility criteria for a learner, to be admitted in Semester V (Third year).

- I. Shall have passed Semester I, II, III and IV in full.

OR

- II. Shall have passed Semester I and II in full and Secured ATKT in the Second year by failing in not more than Two Courses in each of Semester III and Semester IV.

OR

- III. Shall have Secured ATKT in the First Year by failing in not more than Two Courses in each of Semester I and Semester II and have passed Semester III and Semester IV in full.

- e. A learner shall be allowed to keep terms for Semester VI irrespective of the number of courses failed in Semester V. The result of Semester VI, shall be kept in abeyance until the learner passes all of Semester I, II, III, IV & V in full.



# REVALUATION & VERIFICATION

## 3.5 REVALUATION & VERIFICATION

There is facility of revaluation & verification of answer - books at the examinations conducted by the college according to University rules in force from time to time.

### VERIFICATION OF MARKS

- a. For availing facility of verification, the student should apply within 07 days of declaration of result with a prescribed fee.
- b. The students have the facility of obtaining photocopy of the assessed answer books by applying within seven days of declaration of result and on payment of Rs. 100 per paper (Rs. 50 per paper for students from Reserved Category).
- c. College shall supply photocopy in person within 15 Days from date of receipt of application.
- d. On receipt of photocopy, student may apply for redressal of grievances to the college in the prescribed form on payment of Rs. 250/- within 7 days from the date of receipt of Photocopy.
- e. Change of marks, if any, shall be communicated and revised mark sheet will be issued on surrendering the original mark sheet.

**Note :** Verification includes correction of mistakes in transfer of entries, totaling and correction for unassisted part of answer, if any, Verification does not refer to reassessment.



## REFUND OF FEES

### Refund of Tuition, Development and all other fees after cancellation of admission:

The candidates who have taken admission in under graduate traditional or self financing courses conducted by affiliated colleges, and recognized Institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees applicable shall be made on or before 30th day after the date of cancellation and thereafter, the percentage of fee which will be refunded to the candidate after deducting charges is as follows:

**Table-1. Fee Deduction on cancellation of admission for Degree Courses**

Period and Percentage of deduction charges						
	(i)	(ii)	(iii)	(vi)	(v)	(iv)
	Prior to commencement of academic term and instruction of the course	Upto 20 days after the commencement of academic term of the course	From 21st day upto 50 days after the commencement of academic term of the course	From 51st day upto 80 days after the commencement of academic term of the course August 31st whichever is earlier	From September 1st to September 30th	After September 30th
<b>Deduction Charges</b>	Rs. 500 Lumpsum	20% of the total amount of the Fees	30% of the total amount of the Fees	50% of the total amount of the Fees	60% of the total amount of the Fees	100% of the total amount of the Fees

**NOTE: The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following:**

1. All the fee items chargeable for one year are as per relevant university circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities).
2. The fee charged towards group insurance and all fee components to be paid as University share including Vice-Chancellor fund, University fee for Sports and Cultural activities, E-charge, Disaster Management fund, Examination fee and Enrollment fee are non-refundable, if payment is made by the college prior to the date of cancellation.



## REFUND OF FEES

3. Fee collected for Identity card and library card, enrollment and any other course specific fee are not refundable after the commencement of the academic term.
4. All refundable deposits (Laboratory, Caution Money and Library etc.) shall be fully returned at the time of cancellation. Provided that wherever admission process is for professional and/or for any other courses by other competent Authorities, the refund rules are applicable as specified by such authorities (as per the rules of relevant agencies) for the 1st year admission. In case of admission to subsequent years of the **Course Ordinance No. 0.2859** is applicable for cancellation of admission.
5. The amount of caution money, library deposit, laboratory deposit (if any), will be refunded at the earliest when a student cancels the admission in writing. For students passing the final year examination, the refunds will be in the month of September for the first half examination and January for the second half examination. For those who do not claim in these months, the request will be considered for payment on 14th of every month thereafter. Original receipts must be produced while collecting the refund.
6. Refundable deposits, if NOT CLAIMED in writing attached with original fee receipts, WILL LAPSE ipso-facto after 12 months from the date of graduating out of college or cancellation of admission.
7. Deposits will not be refunded, if dues to the college are not cleared by the student, on account of breakage of laboratory equipment, damage done to any college property, loss of library books etc.
8. Identity card must be produced at the time of application for refund of fees.

Provided further that this refund rule is concurrent with the rules and guidelines of other professional statutory bodies appointed for admission for relevant courses.



# ANTI RAGGING

## RAGGING

Ragging is totally banned in this institution and any one found guilty of ragging and / or abetting ragging is liable to be punished Under Sec. 8 of the UGC Regulations on curbing the Menace of Ragging in Higher Educational Institutions 2009.

## Ragging Means

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior students or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or junior student.

## Punishments

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution. the possible punishments for those found guilty of ragging at the institution level shall include:

1. Suspension from attending classes and academic privileges
2. Withholding /withdrawing scholarship / fellowship and other benefits.
3. Debarring from appearing in any test /examination or other evaluation process.
4. Withholding result.
5. Debarring from representing the institution in any regional national or International meet, tournament, youth festival etc.
6. Suspension /expulsion from the hostel.
7. Cancellation of admission.
8. Rustication from the institution from period ranging from 1 to 4 Semesters.
9. Expulsion from the institution and consequent debarring from admission to any other institution for a specific period.
10. Fine ranging between Rs.25,000 to Rs.1,00,000
11. Collective punishment When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.



## COLLEGE ACTIVITIES

The college encourages and motivates students to participate in various inter-class and inter-collegiate events such as Annual Sports events like Cricket, Carrom, Athletics, Intra College fest "Western Verve" & Annual Function - Galaxia - I fest to develop their potential in fields like creative arts, music, drama, sports, etc. This helps to develop students' overall personality and he/she is motivated towards team spirit.

**1. Western Verve :** Western Verve is an Intra College Fest in which students of the various classes/ departments of the college compete in sports, creative and performing arts to win the rolling trophy for the best department.

**2. Galaxia-iFest :** Galaxia-iFest is the Inter Collegiate Fest hosted jointly by VES's Western College and Indira Institute of Business Management in which students of various colleges across Mumbai, Thane & Navi Mumbai participate.

**3. NSS Activities :** National Service Scheme (NSS) was started at Western College in the Academic year 2009 - 2010 with one unit of 50 volunteers. Looking at the enthusiasm of the students towards social service, in the academic year 2012-2013 one more unit was added and in 2018-19 the college had 150 NSS student volunteers. Later one more unit of 50 was added raising the intake to 200. Various activities are conducted through NSS in order to serve the society. After completion of NSS activities of 120 hrs students are entitled to a benefit of 10 marks. NSS students participate in activities like Swachh Bharat Abhiyan, Free Medical Camp, Tree Plantation, Blood Donation Camp, AIDS Awareness Programmes, etc.

**4. DLLE-Extension & Field Outreach :** The Department of Lifelong Learning and Extension (DLLE) is committed to provide basic education to the masses. Extension work projects are currently being carried out at the graduate / postgraduate level. There are seven projects identified under two categories. WCCBM has registered for projects called Annapurna Yojana & Career Project.

The programme requires students to perform different activities. They learn to exhibit knowledge for classroom as well as for community. After completion of 120 hrs students are entitled to a benefit of 10 grace marks. Every year the DLLE department organizes an annual extension work festival titled 'UDAAN' - The Flight of Extension'. In this, students participate in poster making, skit, and athletic competitions.

**5. The Western College NCC unit was started in September 2020 with one platoon of 52 students of 3 Maharashtra Battalion group A, including both boys and girls cadets.**

Cadets are engaged in regular parade, drills, rifle shooting training and also attend camps. They are also engaged in social activities like Swachh Bharat Abhiyan, Tree plantation, blood donation etc. They also participate in National Day celebration like Independence day and Republic day, enthusiastically.



## OTHER FACILITIES

### 1. Students Counselling :

Counselling services are provided in the college to give proper guidance to students. A qualified counsellor is available 3 days in a week to counsel students on personal as well academic issues.

### 2. Alumni Association :

Our College has an Alumni Association which facilitates the outgoing students of the college to retain their bonds with the college.

### 3. Railway Concession :

Railway concession is provided for students during teaching days. Long journey concession forms are issued only before vacations start.

### 4. Internal Complaints Committee :

As per the guidelines of the University of Mumbai, the college has a College Internal Complaints Committee. The main objective of the cell is to look into the grievances of the staff members (teaching and non teaching) and students and provide guidance and assistance in their grievance.

### 5. Seminars and Workshop :

Seminars and placement cell of the college emphasizes over all development of the students in order to equip them to face life's challenges. Workshops on personality development, soft skills training and skills related to career are conducted throughout the year.

### 6. Sports :

The College has a sports coach specially appointed for various sports activities. The adjoining playground is used for sports. Students participate in fencing, football, softball, kickboxing, arm wrestling and various other games and many students have participated in State level events.



## SCHOLARSHIP'S AND FREESHIP'S

1. Students belonging to the following castes are eligible to apply for scholarship and freeships based on the following income limits.
2. Students eligible to apply for the scholarship and freeships may do so with the caste certificates and income certificate as applicable.

### 1. Eligibility for Scholarship and freeship

Caste	Scholarship	Freeship
SC	Less than Rs. 2.50 lakh	No income Limit
ST	Less than Rs. 2.50 lakh	No income Limit
OBC	Less than Rs. 1.50 lakh	More than Rs. 1.00 lakhs up to 8 lakhs
SBC	Less than Rs. 1.50 lakh	More than Rs. 1.00 lakhs up to 8 lakhs
VJNT	Less than Rs. 1.50 lakh	More than Rs. 1.00 lakhs up to 8 lakhs



# EXTRA CURRICULAR ACTIVITIES



Vaccination Drive



Traditional Day



Vaccination Drive



Western Verve



NCC



Youth Festival Dance



# EXTRA CURRICULAR ACTIVITIES





# EXTRA CURRICULAR ACTIVITIES





# VISHWESHWAR EDUCATION SOCIETY

**The Institutes of Vishweshwar Education Society are :**

- 1. Western College of Commerce and Business Management**
- 2. Western College of Commerce and Business Management (Junior College)**
- 3. Indira Institute of Business Management**
- 4. Dr. Mar Theophilus Institute of Management Studies**

Indira Institute of Business Management offers two years full time MMS programme affiliated to the University of Mumbai and approved by AICTE (intake 120 seats).

At IIBM, students are expected to lead in all aspects of management, right from suggesting visiting Professors, to inviting distinguished leaders to speak at the campus, organizing conferences, participating in admissions and placements and suggesting course innovations. We are keen to ensure that our students have a multi-faceted and rich learning experience, whilst imbibing the highest quality of management thought.

IIBM consistently focuses on blending core research and experience in the world. The learning environment with state-of-the-art infrastructure makes students directly encounter real life situations which will test their skills, knowledge and emotions. It also allows them the flexibility to react to developing situations, ensuring that they become extremely aware of the contemporary business environment, as they step into the corporate world.

Specializations are offered in Marketing, Finance, Human Resource, Information technology and Operations Management.

Dr. Mar Theophilus Institute of Management Studies is an AICTE approved Autonomous Institution offering Post Graduation Diploma in Management (PGDM) programme with special-ization in Human Capital Management, Global Finance & Fintech, International Marketing & Global Supply Chain Management. DMTIMS intends to meet the future needs of the Industry by equipping students with the knowledge, skills and competencies required.





## 3 MAH BATTALION

Vishweshwar Education Society's

**WESTERN COLLEGE OF COMMERCE  
AND BUSINESS MANAGEMENT**

(Affiliated to the University of Mumbai & Recognized by the Govt. of Maharashtra)

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